

Laurel Park Elementary School
PTA Committee and Volunteer Descriptions

Chair Positions under President Elect

Hospitality and Teacher Appreciation

Plan and coordinate refreshments for events and organize several teacher appreciation luncheons.

American Red Cross Basic Aid Training (BAT)

First aid training offered to 4th grade students covering basic first aid techniques.

Chair Positions under VP Programs

Cultural Arts

Attend presentation and selection meetings in August to help determine the four cultural art activities to be scheduled during the year. August and four times yearly.

Heartwood Character Education

Help our students participate in activities designed to inspire positive character traits and values. Grade-level representation is required. Work with Fran Sapir, school counselor. This monthly activity requires a year-long commitment.

Odyssey of the Mind

Plan and coordinate an Odyssey of the Mind program for the school. Requires previous OM experience.

Red Ribbon Week

Plan and coordinate resources from the American Red Cross, police and fire departments for a week of safety and drug awareness education for the students. October

<http://www.nfp.org/redribbon.htm>

Reflections

Help our school participate in this national contest by publicizing and collecting submissions from students. September to January

http://www.pta.org/national_leadership_subprogram_1117232256328.html

Science Fair

Plan and Coordinate a science fair.

Chair Positions under VP Communications

Membership

Solicit school families to join the PTA. Collect and input PTA membership information into the NC PTA database. Print out PTA Membership cards and distribute back to school families. Primarily July to September

Directory

Coordinate the printing and distribution of the student directory. July to August

Volunteer Coordinator

Coordinates volunteers for various school programs such as; Jump Rope for Heart, National Fitness Award / PE Testing, Picture Days, and Field Days. On going

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Kids Vote

Coordinate a program to get kids (and parents) to the polls in November! Work with the LPE Instructional Resource Teacher, Julie Cutler to coordinate.

<http://www.kidsvotingusa.org/>

Photographer

Photograph events and collect digital files from other enthusiasts for submission in the yearbook.

Room Parent Coordinator

Provide assistance to lead room parents. Coordinate activities. On going

Chair Positions under VP Fundraising

Bingo Night

Plan and coordinate a bingo fundraiser(s).

Book Fair

Plan and coordinate Scholastic Book Fair.

Box Tops for Education

Coordinates the collection and submission of tags for box tops for education. On going

Campbell's Labels

Coordinates the collection and submission of Campbell's labels. On going

Fun Run

Plan and coordinate this exercise based fundraiser in the spring.

Passive fundraising

Provide information to grocery stores and businesses which allow them to process rebates benefitting our school. On going

Penguin Picnics

Plan and coordinate monthly "spirit nights" at local restaurants and activity centers that will donate a portion of proceeds to the PTA. Monthly

Spiritwear

Pre-sell, order and sell Spiritwear at different functions throughout the year.

Chair Positions under Secretary

Advocacy

Be an advocate for your PTA and Education in our state. Attend WCPSS and PTA meetings.

SEPTA Special Education PTA

Attend scheduled SEPTA meetings and report.